

Bylaws of the Central Chapter Technologist Section of the Society of Nuclear Medicine and Molecular Imaging

(Amended October 2017)

Article I: Name

The name of this organization is and shall be known as the Central Chapter Technologist Section of the Society of Nuclear Medicine and Molecular Imaging, Inc. herein after referred to as the Section.

Article II: Objectives

1. To provide a unified organizational and governing structure within which the Section shall function.
2. To provide a systematic mechanism to achieve common goals.
3. To further the basic concept of encouraging persons in the field of nuclear medicine within the territory embraced by the Section to join in an association establishing the identity and qualifications of student and technologist members.
4. To promote the continued development and improvement of the art and science of nuclear medicine technology.

Article III: Membership

Membership in the Section will be open to any member in good standing, regardless of category, whose qualifications are satisfactory to the membership committee of the Section and the Society of Nuclear Medicine and Molecular Imaging or the Society of Nuclear Medicine and Molecular Imaging Technologist Section. Membership categories and conferred privileges are outlined below:

1. **Active members** shall be persons who are certified or registered by a recognized board or registry of nuclear medicine technology, or those with sufficient experience to satisfy the membership committee. They shall pay dues as established by the Section, have the rights to vote on all issues presented to the membership of the Section, may hold any elected or appointed office of the Section, and may serve as National Council Delegate.
2. **Associate Members** shall be persons affiliated in the field of nuclear medicine and/or individuals who may prove complementary to the aims and objectives of the Section. Associate members shall pay dues, have the rights to vote on all issues presented to the

membership of the Section, may serve as elected or appointed chairperson or committee members but may not serve as an elected or appointed officer of the Section or as National Council Delegate.

3. Student Affiliates / Members in

Training shall be persons currently enrolled in a formal training program of nuclear medicine technology. Student members pay dues, may serve on committees, have the rights to vote on all issues presented to the membership of the Section and may hold office by appointment. Student members must present verification of their in training status by means of a letter from the program director of the training program in which they are enrolled or by any other means acceptable to the Society of Nuclear Medicine Technologist Section.

4. **Distinguished Honorees** shall be persons who have made significant contribution to nuclear medicine technology. Distinguished honoree members do not pay dues, may serve on committees, do not have the right to vote on any matter presented to the membership of the section, and may not hold elected or appointed office or serve as National Council Delegate.

Membership may be conferred upon persons not meeting the above descriptions, who meet the Membership criteria of the Society of Nuclear Medicine and Molecular Imaging Technologist Section.

All members shall receive any official publication of the Section.

Article IV: Dues and Assessments

1. Dues are due and payable with the annual Society of Nuclear Medicine and Molecular Imaging / Society of Nuclear Medicine and Molecular Imaging Technologist Section billing. Unpaid dues become delinquent ninety days after bills are rendered.
2. Dues levied shall be recommended by the Executive Council and adopted by a simple majority of those present and voting at a Business Meeting of the Section.

- 3.. In the event of an emergency or extraordinary need, assessments may be levied upon dues paying members of the Section upon approval by a two-thirds majority vote of the Executive Council, and upon approval of a majority of those present and voting at a business meeting of the Section.

Article V: Administrative Organization

1. **Elected Officers.** The elected officers of the Section shall be a President, President-Elect, National Council Delegate, Secretary, Treasurer, and four technologist members of the Board of Governors.
2. **Executive Council.** The Executive Council shall consist of the Officers of the section and the Immediate Past President of the Section and Directors at Large.
3. **Directors at Large:** The Elected Officers may appoint up to three Directors at Large to serve staggered two year terms to represent a geographic area or a Chapter population not represented by other members of the Executive Committee.

Article VI: Duties of Officers and Term of Office

All terms of office shall begin at the conclusion of the Central Chapter Spring Meeting. The prescribed duties of officers and committees are described in the Policy and Procedure Manual.

1. **President:** Shall hold office for one year, or until a successor is elected. In the event an election cannot be held at the usual time, the President shall continue in office until after the results of the next election are published. The President is an ex-officio member of all committees except the nominating committee.
2. **President Elect:** Shall automatically succeed the office of President upon completion of the President's term of office and shall act for the president in the event of his temporary or absence or disability. Is the Member Liaison from the Section to the Technologist Section of the Society of Nuclear Medicine
3. **Immediate Past President:** After completion of a term as President, that person shall become the Immediate Past President.
4. **Secretary / Historian:** Shall hold office for two years. The Secretary / Historian

shall assume the duties of the President or President Elect in the event of their temporary absence.

5. **Treasurer:** Shall hold office for two years. A compilation shall be performed upon completion of the treasurer's term of office after which the incumbent Treasurer will be presented the Books of the Section reflecting an accurate and current balance of all moneys on deposit or in cash. The compilation shall relieve the new Treasurer of all liabilities as to the accuracy of the books and shall not obligate the outgoing treasurer in any dispute as to moneys unaccounted for. A \$5,000 security bond shall be required of the Treasurer and shall be paid for by the Section from the General Fund moneys.
6. **National Council Delegate:** Shall hold office for two years and for no more than four consecutive years. Must be a Past President of the Section and may not be the Immediate Past President of the Section.
7. **Technologist Members of the Central Chapter Elected to the Board of Governors:** Shall hold office for three years. Must have served on the Executive Council as defined in article V.2. for at least one year or have approval of a majority of the voting members of the Executive Council. If a Technologist Member of the Board of Governors is elected to the position of Section President-Elect, the Section President will appoint an Active or Associate Member to complete the term of the Technologist Member of the Board of Governors. If a Technologist Member of the Board of Governors is unable to complete their term, the Section President will appoint an Active or Associate Member to complete the term of the Technologist Member of the Board of Governors.
8. In the event of the permanent absence or disability of both the President and President-Elect, the Executive Council may appoint a member of the Immediate Past President's Committee to succeed the President until a successor can be elected. Should both the President and the President-Elect be temporarily unavailable, the Secretary shall assume their duties until either or both are

available or until the next election has been completed. Should the office of the President-Elect become vacant prior to the election of new officers, the President shall immediately charge the nominating committee to conduct a special election. The ballot must be distributed to the membership by methods described in the Policy and Procedure Manual (written or electronic) within 30 days of the resignation and be returned to the Executive Director or their designee, who may not be a member of the Executive Council, by mail or facsimile within 30 days subsequent to the distribution of the ballot. The results of the election will be made public within 5 business days after verification of the election.

9. Should the office of the President become vacant within the first six months of an elected term, the Nominating Committee shall elect a member from the Past President's Committee, other than the Immediate Past President, to complete the term. The results of this election must be approved by a majority of the members of the Executive Council by means acceptable under Article VIII.
10. Should the office of Secretary / Historian or Treasurer become vacant prior to the completion of their term, the President shall make a temporary appointment to fill this office until the next regular election.

Article VII: Executive Council

1. The Executive Council shall conduct the business of the Section except when the Section is in plenary session. Decisions shall be made by a majority vote of those members present, or in the event of a mail, phone or electronic vote, by a majority vote of all members of the Executive Council.
2. Meetings of the Executive Council shall be held not less than once each year and in conjunction with Central Chapter Meetings. Special meetings of the Executive Council may be called at the discretion of the President.
3. The Executive Council will meet prior to any business Meeting of the Section and is responsible for setting the Agenda for the Annual Meeting.

Article VIII: Nominations and Elections

Elections shall be held on an annual basis by means described in the Policy and Procedures Manual prior to the Annual Business Meeting of the Section.

1. The slate of Candidates chosen by the Nominating Committee shall be forwarded to the membership at least 60 days prior to the Annual Meeting.
2. Ballots shall be returned to the Executive Director or their designee at least 30 days prior to the Annual Meeting. Ballots postmarked or time stamped later than 30 days prior to the Annual Meeting of the Section will not be counted.
3. The ballot shall contain a minimum of two candidates for each elected position open or scheduled to be vacant. Nominations submitted by petition shall also be included on the ballot. Space shall be provided for one write-in candidate for each office or position. Write-in candidates must indicate willingness to accept an elected position no later than 5 working days after tabulation of the ballot and notification of the winning candidate. A letter of disclosure must accompany the ballot if the above conditions are not met.
4. The tabulation of the ballot shall be conducted in the manner described in the Policy and Procedure Manual by a committee appointed by the President and/or Nominating Committee. Any inequality or dispute shall be reported to the Executive Council.
5. The nominee who receives the greatest number of votes for each position shall be elected to office. In the event of a tie vote, the members of the Executive Council present at the Council Meeting shall conduct a majority vote to break the tie. Results of the election shall be made known at the Annual Business Meeting of the Section and shall be published in the next official publication of the Section and / or Central Chapter.

Article IX: Committees

All committees shall meet at least once annually, after tabulation of the ballot and prior to the annual business meeting of the Section. Committees may meet greater than once annually as established in the Policy and Procedure Manual. Term of office for all committees is one year unless otherwise specified.

Standing Committees:

Unless specified otherwise in these Bylaws, all standing committees shall be appointed in the manner prescribed in the Policy and Procedures Manual. The composition, terms, powers and duties of all standing committees shall be determined by the Executive Board and outlined in the Policy and Procedures Manual.

1. **Nominating Committee:** Chairperson shall be the Immediate past President of the Section. ***The committee shall consist of at least three members. Additional members are appointed by the President. Each appointed member shall serve a term of one year.*** The committee shall act in accordance with the duties set forth in Article IX and procedures as established in the Policy and Procedures Manual.
2. **Membership Committee:** The chairperson of the committee shall be the President Elect of the Section, or the National Council Delegate in the absence of the President Elect. ***The committee shall consist of at least three members. Additional members are appointed by the President. Each appointed member shall serve a term of one year.*** The committee shall act in accordance with the duties set forth in the Policy and Procedures Manual.
3. **Bylaws Committee:** The committee shall be chaired by the Immediate Past President. The committee shall consist of the Policy and Procedure Chair, and such other members appointed as needed to review the bylaws and policies, review of bylaws amendment submissions by members, preparation of bylaws and policy amendments for approval by the Executive Council and other duties as established in the Policy and Procedures Manual
4. **Finance Committee:** The committee shall consist of three members. The Treasurer is a member of the committee and will be the Chairperson. The purpose of the committee is to review all financial transactions of the Section. The committee shall act in accordance with procedures as established in the Policy and Procedures Manual
5. **Past-Presidents Committee:** The committee shall consist of the Past Presidents of the Section. The

Chairperson of the committee shall be the Immediate Past President or the most recent Past President if the Immediate Past President cannot fulfill the duties of chairperson. Duties of the Past-Presidents Committee are set forth in the Policy and Procedure Manual.

6. **Special Committees:** The President of the Section may appoint members and Chairpersons of special committees when deemed necessary and in accordance with procedures as established in the Policy and Procedures Manual

Article X: Meetings

The Section shall meet at least annually in conjunction with the Spring Meeting of the Central Chapter, which shall be designated as the Annual Meeting of the Section. A business meeting shall be held in addition to the scientific and teaching sessions. A quorum for the conduct of business shall be those members present at the Annual Meeting, provided notice of this meeting has been published at least 30 days prior to the meeting.

Article XI: Relationship with other Organizations

1. The Section is bound in its action by the Central Chapter and by the rules and actions of the Executive Committee and the Board of Governors of the Central Chapter.
2. The Section may not obligate the Central Chapter in any way.
3. The Section shall submit to the President of the Central Chapter written minutes of all business meetings and a current membership roster on an annual basis.
4. The Section will share fiscal responsibility or benefit with the Central Chapter for:
 - a: The Newsletter
 - b: The net revenue / expense from / for the scientific programs of the Central Chapter Spring and Fall Meetings.
 - c: The net revenue / expense from / for the Central Chapter Continuing Education Committee's multi city, single day work shop (Road Shows).

Article XII: New Branches

New branches may be formed and voting privileges for these branches conferred as follow:

1. A petition must be submitted to the Executive Council of the Section prior to any regularly scheduled Executive Council meeting.
2. The petition must contain the names and be signed by not less than 10 Society of Nuclear Medicine Technologist Section members within a defined geographic boundary which will comprise the new branch.
3. The Bylaws of any branch must conform to the Bylaws of the Section.
4. All members of a recognized local branch must be members of the section as described in Article III.

Article XIII: Removal from Office

When five or more members, who are not members of the Executive Council, wish to remove an officer or National Council Delegate, they may do so by petition. The petition must be presented to the Chairperson of the Executive Council, who shall appoint an Ad Hoc Committee to hold a review hearing. The Ad Hoc Committee shall recommend removal from elected position if the evidence presented warrants. The Executive Council shall vote on the Committee's recommendations. A two-thirds majority vote of the full Executive Council is necessary for presentation to the membership. Ratification of removal shall be by ballot under terms described Section VIII and in accordance with the Policy and Procedures Manual. A two-thirds majority of the ballot is needed for expulsion.

Article XIV: Amendments

1. Proposals for amendments to the bylaws must be submitted to the President and the Bylaws Chairperson in writing. The proposal must include the desired change, and the rationale for the change. The Bylaws Chairperson shall present the proposal to the membership for a vote, after discussion in committee, during the next regular election or special election, whichever occurs first.
2. Proposed changes submitted in accordance with section 1 of the Article shall be voted upon by the membership under the conditions of Section VIII. The ballot shall contain the proposed amendment, the author's name, the rationale for the amendment, and a statement from the Chairperson of the Bylaws Committee outlining the

3. Committee's stand on the proposal. The Bylaws of the Section may be amended by a two-thirds affirmative vote of the returned ballots.

Article XV: Parliamentary Authority

All questions of Parliamentary procedure shall be determined at all meetings of the Section and of the Executive Council by provisions of the Laws of the State in which such meeting takes place, of these Bylaws and Robert's Rules of Order, Newly Revised. In the event of any inconsistency in the foregoing, they shall take precedence in the order set forth.

Article XVI: Termination of the Section

Should the Section cease to exist, all minutes, documents, and assets, become the property of the Central Chapter of the Society of Nuclear Medicine and Molecular Imaging. All financial liability shall be discharged prior to the termination of the Section.